

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

MARCH 25, 2015

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Parnell called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant – 7:03 P.M.
Dr. Critelli
Mr. Dangler

Mr. Zambrano
Mr. Covin
Mrs. Widdis

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Assistant Superintendent of Schools, introduced two students from the **George L. Catrambone School**, **Dajanay Ortiz** and **Patrick Cowan** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Comments from the Finance Committee Chair

Mrs. Perez – The Finance Committee has been working with the Superintendent and the Business Office since early January on the fiscal year 2015 -2016 budget. This year has come with exceptional challenges due to a second year of growth in our student population and a second year of relatively no additional State Aid. This lack of anticipated revenue from the State puts an unnecessary amount of pressure on the local taxpayer. However, this Committee and the Board are fully committed to the continuation of our much needed programs and to the dedicated staff that go above and beyond for our children every day. Our intentions are to have a thoughtful and educationally sound budget delivered to the full Board in April at our public hearing.

Dr. Salvatore – We are working diligently on the budget and over the next several weeks we will be making some further reductions.

Motion was made by Mrs. Perez, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (9), Nays (0), Absent (0)

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of February 17, 2015
- Executive Session minutes of February 17, 2015
- Regular Meeting minutes of February 18, 2015

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY15 FEBRUARY TRANSFERS

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 February Transfers as listed be approved for the months ending February 28, 2015.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: March 25, 2015

2. BOARD SECRETARY'S REPORTS – FEBRUARY 28, 2015

That the Board approve the Board Secretary's Report for the months ending February 28, 2015 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. REPORTS OF THE TREASURER – FEBRUARY 28, 2015

That the Board approve the Report of the Treasurer for the months ending February 28, 2015 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the February 28, 2015 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 28, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: March 25, 2015

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (E6).

Ayes (7), Nays (0), Abstain (2) Mr. Grant and Dr. Critelli, Absent (0)

6. **BILLS AND CLAIMS – FEBRUARY 3 – 28, 2015 AND MARCH 1 – 25, 2015 FOR CHRIST THE KING AND NATIONAL SCHOOL BOARDS**

That the Board approve the February 3 – 28, 2015 and March 1 – 25, 2015 bills and claims for Christ the King and National School Boards (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (E7 – 9).

Ayes (9), Nays (0), Absent (0)

7. **BILLS AND CLAIMS – FEBRUARY 3 – 28, 2015 AND MARCH 1 – 25, 2015 EXCLUDING CHRIST THE KING AND NATIONAL SCHOOL BOARDS**

That the Board approve the February 3 – 28, 2015 and March 1 – 25, 2015 bills and claims excluding Christ the King and National School Boards (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 28, 2015**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for February 28, 2015 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF FEBRUARY 28, 2015**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of February 28, 2015 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of February 28, 2015)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				286	242	301	829			829
Kdg		69		108	127	123	427			427
1st	96	141	104				341			341
2nd	131	176	127				434			434
3rd	108	169	117				394			394
4th	121	141	126				388			388
5th	95	149	94				338			338
6th							0	346		346
7th							0	351		351
8th							0	376		376
9th							0		303	303
10th							0		340	340
11th							0		298	298
12th							0		276	276
MCI	17						17	6	11	34
MD							0			0
BD							0	13	26	39
LD	18	23	44				85	10	15	110
AUT	16		10				26	13	2	41
PD					7	16	23			23
OOD	8	2	4		1		15	9	26	50
Home Instruction							0	1	3	4
TOTAL	610	870	626	394	377	440	3317	1125	1300	5742

February 2014 Figures

School	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	MS	HS	Total
Totals	729	368	735	385	353	303	405	1061	1237	5576

F. SUPERINTENDENTS REPORT

1. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS

Mirveta Feratovic	Alejandra Cowan
Geraldine Welsh	Laura Tracey
Renee White	Miguel Espinosa
Nancy Martins	Griselda Espinosa
Mary Elizabeth Woodruff	

B) TEACHER OF THE MONTH – FEBRUARY

BENITA HOLT, Middle School teacher, presented by Mr. Parnell

C) SUPPORT STAFF OF THE MONTH – FEBRUARY

TIMOTHY FARRELL, High School instructional assistant/substitute physical education teacher, presented by Mr. Parnell

2. STUDENT COUNCIL PRESIDENT'S REPORT

Jessica Rojas – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration and the Long Branch Public Schools community members. My name is Jessica Rojas, the Long Branch High School Student Council President. It gives me great pleasure to provide you with my monthly report. This month I had the opportunity to visit the George L. Catrambone School and speak to the principal, Mr. Volpe.

Newly opened this year, the George L. Catrambone School has a lot to offer its students. As a science, computer, technology and engineering MAGNET school, the students get a first-hand experience into the future. Every student in the school is receiving a S.T.E.M. based curriculum. The students are well aware of this, which sparks their interest into the subjects. This allows them to engage in the material as well as participate in the discussions and debates held in class.

The two focuses at the school are character education and cultural awareness. Character education is a very important component of the curriculum as it enables the students to grow intellectually, socially and academically. Cultural awareness is also a focus at the George L. Catrambone School due to the numerous cultures represented. The school's diversity is celebrated each month by recognizing each of the cultures represented through various multicultural activities. In addition to those focuses, the school spirit committee also brings the school together each month so they can motivate one another to bring out the best in everyone.

The George L. Catrambone School is the foundation for the students to pursue a future career in the rapidly growing S.T.E.M. fields. They are given the motivation, tools and resources to succeed and show the world what they can do. An enormous thank you to Dr. Salvatore, the Board of Education, Central Office administration and community members for making the inaugural year at George L. Catrambone School one to remember. Thank you and have a great Green Wave day!

F. SUPERINTENDENTS REPORT (continued)

3. SCHOOL PRESENTATION

The George L. Catrambone School will present "Science and Salsa". The program will begin with a video on science and math and the exciting programs motivating students to pursue technical fields of study such as engineering and computer science. The students will perform highlighting the PLTW program and fuse STEM activities with multicultural dance representing the school's diverse student population.

G. GENERAL ITEMS

Comments from the Operation and Management Committee Chair (APPENDIX L-1)

Mr. Zambrano – The Operation and Management Committee met on March 11, 2015. The following items were discussed:

- The old High School – the district expects to go to bid in early April on construction of the old High School
- Construction of the new parking lot at the George L. Catrambone School should start at the end of March when the weather permits.
- Roof replacement at JMFECLC will take place this summer.
- The Buildings and Grounds Department is working at the Middle School in the evenings to connect additional rooms to the Emergency Generator. The new rooms will include both cafeterias, the auditorium, nurse's office and main office area.
- At the Amerigo A. Anastasia School and Gregory School, the district has contracted with Allied Fire Protection to replace the sprinkler heads in the first floor classroom bathrooms with dry sprinkler heads. These dry sprinkler heads will prevent any further broken sprinkler heads due to cold weather.
- With regards to technology, the district is researching a couple of options to replace aging netbooks and laptops.
- With respect to e-rate funding, e-rate has drastically changed with how money is funded and what it covers for FY16.

Motion was made by Mr. Dangler, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (1 – 6).

Ayes (9), Nays (0), Absent (0)

1. **TRANSPORTATION JOINTURE WITH ALLENHURST**

That the Board approve a Transportation Jointure with the Allenhurst Board of Education for the 2014-2015 school year to transport one (1) Allenhurst student to/from Communication High School, route # V-CHS at a cost not to exceed \$5,202.90.

2. **TRANSPORTATION JOINTURE WITH ALLENHURST**

That the Board approve a Transportation Jointure with the Allenhurst Board of Education for the 2014-2015 school year to transport three (3) Allenhurst students to/from MAST, route # V-MAST at a cost not to exceed \$12,478.92.

3. **APPROVAL TO GO OUT TO BID FOR ROOF REPLACEMENT AT THE JMFECLC**

That the Board approve the School Business Administrator to go out to bid for the asphalt shingle and flat roof removal and replacement at the Joseph M. Ferraina Early Childhood Learning Center.

4. **APPROVAL TO GO OUT TO BID FOR RENOVATIONS TO THE OLD HIGH SCHOOL**

That the Board approve the School Business Administrator to go out to bid for renovations to the old High School.

G. GENERAL ITEMS (continued)

5. APPROVAL TO SUBMIT APPLICATION FOR A GRANT THROUGH SUSTAINABLE JERSEY FOR SCHOOLS

That the Board approval/ratify the submission of an application through Sustainable Jersey for Schools for technical support on energy initiatives. The focus of the project will be improving building performance through energy efficiency analysis, planning and upgrades, and may include renewable energy and other energy related improvements. The program will provide a trained EDF fellow to assist the district in implementing Sustainable Jersey for Schools energy actions. The individual will work 3 hours per week during the summer of 2015 at no cost to the district.

6. GIFTS TO SCHOOL

That the Board accept the following gifts to school indicated:

Donated by:

Barnes & Noble

\$100.00

Books

H. PERSONNEL ACTION

Comments from the Instruction and Programs Committee Chair (APPENDIX L-2)

Mr. Covin – The committee met on March 11, 2015 and discussed all facets of the PARCC assessment. Under the guidance of Mrs. Freeman and supervisors, the principals and teachers spent a lot of time ensuring that the PARCC assessment went smoothly. There were very few irregularities. In the past there were many more that could have taken place but because of technology and the time spent, our staff did an outstanding job. One thing that we don't want to lose sight of is that our main focus is to deliver a high quality of education for all of our students. To the teachers, staff and administration I say a job well done.

Comments from the Communications/Security Committee Chair (APPENDIX L-3)

Mr. Grant – We have been very fortunate in the last few weeks that our security preparedness and facilities have been tested and we have done well. Take this message to mean that your children, our children, are safe and we are prepared to do whatever we have to do to keep them safe. In the minutes we talk about Homeland Security inspections. The State has established a Homeland Security team and we have been honored to have our Security Liaison, Mr. Walter O'Neill, chosen as a member of that team. They will be going across the State to inspect schools. This will enable Mr. O'Neill to come back and tell us either we are doing great here or where improvements can be made. The liaison also puts out a security newsletter which updates all of the latest changes and what we are planning to do. This keeps us informed. I hope as parents you are able to say that when a crisis occurs within or around our schools that you have been notified. We only notify those parents who are affected in that school. We do not notify all parents. If you do not receive word that means your school is safe and operating well. We have a tremendous communication system in place to keep the community informed.

H. PERSONNEL ACTION (continued)

Motion was made by Mrs. Perez, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (7 – 13).

Ayes (9), Nays (0), Absent (0)

7. CERTIFIED STAFF

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

KATHLEEN SCOTT*

Social Studies Teacher/Teacher of
the Handicapped
Audrey W. Clark School
MA, Step 1
\$54,000

Education: Montclair State University

Certification: Teacher of Social Studies; Teacher of Students with Disabilities

Replaces: D. Fonseca, reassigned

(Acct#:15-209-100-101-000-06-00) (UPC#: 1322-06-SEBDC-TEACHR)

DANIELLE SPINELLI*

ESL Teacher
High School
MA, Step 1
\$54,000

Education: Monmouth University

Certification: Teacher of English; English as a Second Language

Replaces: F. Flavien, resigned

(Acct#:15-240-100-101-000-01-00)(UPC#:0041-01-BILNG-TEACHR)

BRIAN ROONEY*

English Teacher
High School
BA, Step 1
\$48,801

Education: Monmouth University

Certification: Teacher of English

Replaces: J. Kuffa, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#:0057-01-ENGLS-TEACHR)

8. APPOINTMENT OF HUMANITIES/SCIENCE K – 5 SUPERVISOR

That the Board approve the appointment of **NEIL MASTROIANNI*** as Humanities/Science K – 5 Supervisor effective July 1, 2015 at a salary of \$80,000.

(Acct#:11-000-221-102-000-12-00)(UPC#:1175-12- SCIK5-SUPER)

H. **PERSONNEL ACTION (continued)**

9. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individuals:

LISA JONES, Gregory School teacher, effective April 26, 2015. Ms. Jones has a total of sixteen (16) years of service.

KATHY TOMAINO, Lenna W. Conrow School teacher, effective June 30, 2015. Mrs. Tomaino has a total of seventeen (17) years of service.

10. **RESIGNATION – CONTRACTUAL POSITION**

That the Board accept the resignation of the following individual:

KELLI FRANK, High School teacher, effective June 30, 2015.

11. **ANNUAL STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend positions for the 2014-2015 school year:

DISTRICT

Adult/ESL Evening Program Team Leader (Oct-May)

\$29.87/hr.

Claudia Arones

12. **STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend positions for the 2014-2015 school year:

MIDDLE SCHOOL

6th Period

\$4,500 (prorated)
from January

Sharyn Benetsky, Christen Frenkel

13. **COACHING/ATHLETIC STIPENDS: SPRING 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the following spring coaching/athletic stipend positions for the 2014-2015 school year:

HIGH SCHOOL

Boys Varsity Baseball Asst. Coaches

Shawn Brown	Step 6	\$2,856
Michael Cozzi	Step 6	\$2,856
James McConville	Volunteer	N/A

Girls Varsity Softball Asst. Coaches

Shawn O'Neill	Step 6	\$2,856
Staciann Sarno	Step 6	\$2,856

Boys/Girls Varsity Golf Asst. Coach

Joseph Maratta	Volunteer	N/A
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H. **PERSONNEL ACTION (continued)**

13. **COACHING/ATHLETIC STIPENDS: SPRING 2014-2015 SCHOOL YEAR (continued)**

HIGH SCHOOL (continued)

Boys Varsity Lacrosse Asst. Coaches

Dennis O'Keefe	Step 6	\$2,856
Eric Peters	Step 6	\$2,856

Girls Varsity Lacrosse Asst. Coaches

Jennifer Bogin	Step 6	\$2,856
Gina Keagle	Step 6	\$2,911

Boys Varsity Tennis Asst. Coach

Karen Shih	Step 6	\$1,875
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Boys Varsity Track Asst. Coaches

James Falco	Step 6	\$2,856
Terrence King	Step 9	\$3,918

Girls Varsity Track Asst. Coaches

Kamilah Bergman	Step 6	\$2,856
Joey Keagle	Step 6	\$2,856

Boys Varsity Volleyball Asst. Coach

Darnell Tyler	Step 6	\$1,875
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MIDDLE SCHOOL

Boys Baseball Asst. Coaches

Louis DeAngelis	Step 9	\$2,461
John Jasio	Step 6	\$1,969

Girls Softball Asst. Coaches

Katherine Gooch	Step 6	\$1,969
Ashley Stubbington	Step 6	\$1,969

Boys/Girls Track & Field Asst. Coaches

Suraya Kornegay	Step 6	\$1,969
Chris Porges	Step 6	\$1,969

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (14 - 20).

Ayes (9), Nays (0), Absent (0)

14. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on (APPENDIX G).

15. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (APPENDIX H).

H. PERSONNEL ACTION (continued)

16. CHANGE OF TRAINING LEVEL

That the Board approve a change of training level for the following individual effective April 1, 2015:

MARIA MANZO, George L. Catrambone School teacher to move from BA to BA +30 on teacher's salary guide.

17. SUBSTITUTE TEACHERS

That the Board approve the following substitute teachers:

Carol Babb	William Brannick
Dorothy Dahlberg	Amaryllis Herrera
Kaitlyn Mazzeo	Dorothy Westhead
Rachel Crank	Alexa Freguletti
Richard Zierling	Jasmine Gomez
Jennifer Stolte	Maria Ottaviano
Brittany Silva	Christine McCabe
Arthur Schmidt	

18. SUBSTITUTE INSTRUCTIONAL ASSISTANTS

That the Board approve the following substitute instructional assistants:

Rachel Crank	Alexa Freguletti
Amaryllis Herrera	Kaitlyn Mazzeo
Richard Zierling	Dawasia Jones

19. SUBSTITUTE CUSTODIANS

That the Board approve the following substitute custodians:

Linda Whitehead	Jorge Torres Gallego
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20. SUBSTITUTE CORRIDOR AIDE

That the Board approve the following substitute corridor aide:

Drew Winans

I. STUDENT ACTION

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (21 - 30).

Ayes (9), Nays (0), Absent (0)

21. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

That the Board approve the monthly report as required by statute (**APPENDIX I**).

22. FIELD TRIP APPROVALS

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX J** and made part of the permanent minutes upon Board approval).

I. **STUDENT ACTION (continued)**

23. **APPROVAL OF PROFESSIONAL SERVICES**

That the Board approve the following Occupational Therapy services for the 2014 – 2015 school year:

Denise Buckley

\$75/hr

\$200/per eval

24. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX K**.

25. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS**

That the Board approve/ratify the placement of, and provide transportation for the 2014-2015 school year for the following student:

COASTAL LEARNING CENTER
HOWELL, NEW JERSEY

Tuition: \$22,244.00/Student/Year

Transportation

Effective Date: 02/18/15 - 06/23/15

ID# 86231582047, classified as Eligible for Special Education and Related Services.

Note: A recommendation was made by the Child Study Team to place the student due to psychiatric concerns.

COASTAL LEARNING CENTER
HOWELL, NEW JERSEY

Tuition: \$ 17,420.00/Student/Year

Transportation

Effective Date: 03/16/15 – 06/24/15

ID# 1292146145, classified as Eligible for Special Education and Related Services

Note: Student was transferred from CPC Behavioral Healthcare/High Point Adolescent School and placed at the above school as recommended by the Case Manager.

26. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT**

That the Board approve/ratify the placement of the following student for the 2014-2015 school year:

EAST MOUNTAIN SCHOOL
BELLE MEAD, NEW JERSEY

Tuition: \$27,276.62/Student/Year

Effective Date: 02/03/2015

ID# 1468743304, classified as Eligible for Special Education and Related Services

Note: Student was at the Alternative Academy, as per the recommendation of the Case Manager, the student is to return to East Mountain School.

I. STUDENT ACTION (continued)

27. PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2014-2015 SCHOOL YEAR

That the Board approve/ratify the placement of the following student for the 2014/2015 school year:

FROM: EATONTOWN PUBLIC SCHOOLS

ID#: 3229762755

Placement: Amerigo A. Anastasia School - (Special Class/MCI)

Tuition: \$ 13,780.82

Effective Date: 03/12/15 – 06/19/15

28. APPROVAL FOR EXPENSES RELATING TO OUT OF DISTRICT STUDENT OBSERVATION AND ACADEMIC REVIEW

That the Board approve travel and hotel expenses in an amount not to exceed \$315.15 for the purpose of observing an out of district student/out of state school for the following case managers:

- Christine Carducci – Social Worker
- Maureen Robinson – School Psychologist

ID # 8382685711, classified as Eligible for Special Education and Related Services

Note: Case Managers will be reviewing student and services to ensure needs are met.

29. TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR

That the Board approve/ratify the termination, and discontinue transportation for the 2014-2015 school year for the following students:

CPC/HIGH POINT ADOLESCENT SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: \$63,000.00/Student/Year

Transportation

Effective Date: 03/13/15

ID #1292146145, classified as Eligible for Special Education and Related Services.

NOTE: The student was placed at Coastal Learning Center effective March 16, 2015 as recommended by the Case Manager.

30. CORRECTIONS/REVISIONS TO MINUTES

That the Board approve the following corrections/revisions to minutes indicated:

January 29, 2015

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

GEORGETTE GANT, Morris Avenue School Secretary, from February 23, 2015 to May 8, 2015. This should have read from March 23, 2015 to June 22, 2015.

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (31).

Ayes (9), Nays (0), Absent (0)

31. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:50 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning the **sale of West End School** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: March 25, 2015

The Board returned to open session at 8:12 P.M.

ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant.
Dr. Critelli
Mr. Dangler

Mr. Zambrano
Mr. Covin
Mrs. Widdis

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

K. ADJOURNMENT – 8:13 P.M.

There being no further discussion, motion was made by Dr. Critelli, seconded by Mrs. Perez and carried by roll call vote that the Board adjourn the meeting at 8:13 P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

KAITLIN BAIATA, Lenna W. Conrow School teacher, effective April 15, 2015.

GINA CROUCH, High School teacher, effective April 15, 2015.

STEPHANIE DISPOTO, Gregory School teacher, effective April 15, 2015.

MARK GRAZIANO, Middle School teacher, effective March 4, 2015.

HELEN HENRY, Lenna W. Conrow School instructional assistant, effective March 2, 2015.

KEVIN HOY, Lenna W. Conrow Safe School Environment Person, effective February 16, 2015.

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, effective February 20, 2015.

ERIN LAMBERSON, High School teacher, effective April 15, 2015.

RAFFAELLA PAGANO, Lenna W. Conrow School instructional assistant, effective March 2, 2015.

JOANNE ROHRMAN, Middle School teacher, effective March 2, 2015.

AMANDA ROA-ROSALES, Alternative Academy teacher, effective April 15, 2015.

MATILDE ROMAN, Alternative Academy Secretary, effective March 2, 2015.

STACY SIMMS, Gregory School Media Specialist, effective September 1, 2015.

MEREDITH SINNETT, Amerigo A. Anastasia School teacher, effective April 15, 2015.

MICHELLE SWOBODZIEN, Amerigo A. Anastasia School teacher, effective March 13, 2015.

KATHY TOMAINO, Lenna W. Conrow School teacher, effective March 9, 2015.

MILAGRITOS FERRAINA-TURNER, Lenna W. Conrow School instructional assistant, effective September 1, 2015.

GINA VODOLA, Middle School teacher, effective April 15, 2015.

KATIE WACHTER, George L. Catrambone School teacher, September 1, 2015.

DENISE WOOLLEY, Amerigo A. Anastasia School teacher, effective September 1, 2015.

MELISSA BRYANT, Gregory School teacher, effective April 15, 2015.

WANDA JETTER, George L. Catrambone School instructional assistant, effective March 17, 2015.

MELINDA RODRIGUEZ, Amerigo A. Anastasia School teacher, effective April 15, 2015.

DIANE GOLDBERG, Joseph M. Ferraina Early Childhood Learning Center, effective March 23, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

LEE CAREY, Amerigo A. Anastasia School teacher, from March 16, 2015 to April 23, 2015.

SHARON DEAN, Pupil Personnel Services social worker, from February 23, 2015 to March 27, 2015.

DIANE GOLDBERG, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from February 18, 2015 to March 4, 2015.

MARK GRAZIANO, Middle School teacher, from February 20, 2015 to March 3, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS (continued)

WANDA JETTER, George L. Catrambone School instructional assistant, from February 23, 2015 to March 16, 2015.

RAFFAELLA PAGANO, Lenna W. Conrow School instructional assistant, from February 2, 2015 to February 27, 2015.

SHANNON RIDILLA, Morris Avenue School teacher, from April 17, 2015 to June 5, 2015.

MATILDE ROMAN, Alternative Academy secretary, from January 28, 2015 to February 27, 2015.

MICHELLE SWOBODZIEN, Amerigo A. Anastasia School teacher, from February 27, 2015 to March 12, 2015.

KATHY TOMAINO, Lenna W. Conrow School teacher, from January 30, 2015 to March 6, 2015.

KATHRYN STONE, Joseph M. Ferraina Early Childhood Learning Center teacher, from May 4, 2015 to June 19, 2015.

KRYSTAL VANDUYSEN, High School teacher, from March 25, 2015 to April 3, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

STEPHANIE BROWN, Lenna W. Conrow School teacher, from March 12, 2015 to March 23, 2015.

DIANE GOLDBERG, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from March 6, 2015 to March 18, 2015.

ANA SANER, Middle School instructional assistant, from March 19, 2015 to March 23, 2015.

BARBARA STARK, Lenna W. Conrow School teacher, from March 10, 2015 to March 16, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

STEPHANIE BROWN, Lenna W. Conrow School teacher, from March 24, 2015 to April 10, 2015.

LEE CAREY, Amerigo A. Anastasia School teacher, from April 24, 2015 to June 19, 2015.

DIANE GOLDBERG, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from March 19, 2015 to April 2, 2015.

HELEN HENRY, Lenna W. Conrow School instructional assistant, from January 9, 2015 to February 27, 2015.

ANGELA OLIVADOTI, Gregory School instructional assistant, from March 4, 2015 to June 19, 2015.

SHANNON RIDILLA, Morris Avenue School teacher, from June 6, 2015 to June 19, 2015.

ANA SANER, Middle School instructional assistant, from March 24, 2015 to March 30, 2015.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

GIOVANNA AVAGLIANO, Transportation Bus Aide, from February 1, 2015 to March 31, 2015.

CARLI KOMOROWSKI, Alternative Program Academy teacher, from September 1, 2015 to November 10, 2015.

STACI PELMAN, High School teacher, from March 9, 2015 to April 17, 2015.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify family/medical leave of absence using paid days:

DANAE LITTLE, Morris Avenue School teacher, from January 28, 2015 to April 24, 2015.

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

SAMILIA GHARTEY-SAM

\$207.00

Pupil Personnel Services social worker, to attend the 25 Different Treatment Techniques for Anxious and Depressed Clients sponsored by PESI to be held at the Sheraton, 125 Raritan Center Parkway, Edison, New Jersey on April 24, 2015 (Acct. #11-000-213-500-904-12-44).

SAMILIA GHARTEY-SAM

\$192.00

Pupil Personnel Services social worker, to attend the Cognitive Behavioral Therapy for Children and Adolescence sponsored by PESI to be held at the Sheraton in Eatontown, New Jersey on May 13, 2015 (Acct. #11-000-213-500-904-12-44).

Monthly HIB Report

Reporting Period- February 19, 2015- March 24, 2015

Summary:

Total: Twelve (12) HIB investigations, four (4) confirmed as HIB.

Audrey W. Clark School

One (1) investigation, zero (0) confirmed

Amerigo A. Anastasia School

Three (3) investigations, two (2) confirmed

High School

One (1) investigations, zero (0) confirmed

GLC School

One (1) investigations, zero (0) confirmed

Gregory School

Two (2) investigations, one (1) confirmed

Middle School

Four (4) investigations, one (1) confirmed

All other schools had no HIB cases to report.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID# 8350765937, classified student

NOTE: Home Instruction was extended for two additional months.

ID# 6564641533, non-classified student

NOTE: Administration request due to pending medical clearance, outside assessment and negative toxicology screening.

ID# 7034204731, non-classified student

Note: Student was admitted to Monmouth Medical Center's Children's Crisis Intervention Services on 02/19/2015. Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$ 49.00/hour for 10 hours per week.

ID# 3040511534, classified student

NOTE: Student was admitted to Monmouth Medical Center's Children Crisis Intervention Support Unit on 2/18/2015 for Behavioral Health Management. . Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 9798328818, non-classified student

NOTE: Home Instruction has been recommended for three weeks by physician due to a ruptured appendix.

ID# 7117458943, classified student

NOTE: Student was admitted to the Monmouth Medical Center's Children Crisis Intervention Service Unit on 2/25/15. Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 6996424520, non-classified student

NOTE: Student has been authorized for Home Instruction for one week due to medical condition.

ID# 8725527098, classified student

NOTE: Student was admitted to Monmouth Medical Center's Children's Crisis Intervention Services on 02/27/15. Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 1453397593, classified student

NOTE: Administration request due to pending medical clearance, outside assessment and negative toxicology screening.

ID# 7187031668, non-classified

NOTE: Student was admitted to the Children's Crisis Intervention Support Unit of Monmouth Medical Center on 03/5/2015 for the Behavioral Health Management. Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION (continued)

ID# 8467158502, non-classified

NOTE: Administration request due to pending medical clearance, outside assessment and negative toxicology screening.

ID# 1069892339, non-classified

NOTE: Student was admitted to the Children's Crisis Intervention Support Unit of Monmouth Medical Center on 03/5/2015 for the Behavioral Health Management. Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 7034927424, classified student

NOTE: Student was admitted to the Children's Crisis Intervention Support Unit of Monmouth Medical Center on 3/9/2015 for the Behavioral Health Management. Education Inc. is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID#8725527098, classified student

NOTE: Student will be receiving home instruction by a NJ certified teacher through Silvergate Prep. The instruction cost will be billed at the rate of \$50.00/hour for 10 hours per week.

ID# 2382693150, non-classified student

NOTE: Administration request due to a 10 day suspension.

ID#4964547856, non-classified student

NOTE: Administration request due to a 10 day suspension.

ID# 8679808391, non- classified student

NOTE: Administration request due to a 10 day suspension.

ID# 2884840538, non- classified student

NOTE: Administration request due to a 10 day suspension.

ID#9798328818, classified student

NOTE: Home Instruction was extended for six additional weeks.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID# 62859110099, classified student

NOTE: Student has been cleared to return back to school

ID# 8237438551, non-classified

NOTE: Student was cleared to go back to school.

ID# 8725527098, classified student

NOTE: Student has been cleared to return back to school.

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

APPENDIX K

TERMINATION OF STUDENTS ON HOME INSTRUCTION (continued)

ID# 6996424520, non-classified

NOTE: Student was cleared to go back to school.

ID# 6564641533, non-classified student

NOTE: Student has been cleared to return back to school.

ID#8645115498, non-classified student

NOTE: Student has been cleared to return back to school.

ID# 6714224637, non-classified student

NOTE: Student was cleared to go back to school.

ID# 3040511534, classified student

NOTE: Student was cleared to go back to school.

ID# 7117458943, classified student

NOTE: Student was cleared to go back to school.

ID# 7034204731, non-classified student

NOTE: Student was cleared to go back to school.

ID# 145337593, classified student

NOTE: Student was cleared to go back to school.

OPERATION AND MANAGEMENT COMMITTEE

**WEDNESDAY, MARCH 11, 2015 – 6:15 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY**

MINUTES

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
Bill Dangler
Jim Parnell
Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman
Peter E. Genovese III
Ann Degnan
Chris Dringus

FACILITIES

1. Old High School Plans and Updates on Progress
Completion of the construction documents is progressing quickly. The district expects to go to bid in early April on construction of the old High School.
2. Parking Lot at George L. Catrambone School
We held a kickoff meeting for the construction of the new parking lot at the George L. Catrambone School and expect L&L Paving to start the work at the end of March when the weather permits.
3. New Roof at JMFECLC
The district will receive drawings and bid specs from JBA Associates by the end of March and will be ready to go to bid in April on a roof replacement for the JMFECLC this summer.
4. Middle School Generator Re-wiring
The Buildings and Grounds Department is working at the Middle School in the evenings to connect additional rooms to the Emergency Generator. The new rooms will include both cafeterias, the auditorium, nurse's office and main office area.
5. Building Control Systems in Elementary Schools
The district is working on proposals to connect our building control systems to the burglar alarm in order to notify us if an elementary school has experienced a mechanical failure that could affect the operations of the school.
6. Sprinkler Heads at Amerigo A. Anastasia School and Gregory School
The district has contracted with Allied Fire Protection to replace the sprinkler heads in the first floor classroom bathrooms with dry sprinkler heads. These dry sprinkler heads will prevent any further broken sprinkler heads due to cold weather.

TECHNOLOGY

1. PARCC Testing

Personnel

Each testing site is required to have a trained "technologist." With the recent hiring of our new technician, we will be able to staff each site (5) for May's iteration of PARCC testing.

TECHNOLOGY (continued)

1. PARCC Testing (continued)

Network Infrastructure

Please see the attached diagram

Devices

We are currently researching a couple of options to replace aging netbooks and laptops (as identified on the attached diagram). We have configured 1 device as a prototype to fit our needs and are using it as a test machine.

2. E-Rate

Funding

E-Rate has drastically changed with how money is funded and what it covers for FY16. Based on free/reduced lunch status and total student population, we have a preliminary amount of roughly \$725,000 - \$750,000 over the course of 5 years. (This number is not yet official and is based on current figures.) That funding now will no longer cover phone system maintenance or installations. E-Mail and our phone bills will see reduced funding each year which, from our perspective, is now significantly less funding than we have seen in years past.

Service Contracts

Because of the set amount of funding and ineligible items we will now be responsible for, we are investigating reducing some of our service contracts by purchasing new equipment with warranties already attached over the course of the next few years.

Projects

We have proposed 4 major projects for funding 1) New Wireless Controller and Access Points at the MS to bring them in-line with our current standard. 2) New Wireless Controller and Access Points at Gregory School to bring them in-line with our current standard. 3) New Wireless Controller and Access Points at the High School to replace the antiquated Wireless Controller and Access Points. 4) A rewiring and reconfiguring of the MDF at 540 where the city's fiber and networking equipment is housed. Having an estimated cost of \$40,000 for #4, we are also investigating doing this project in house.

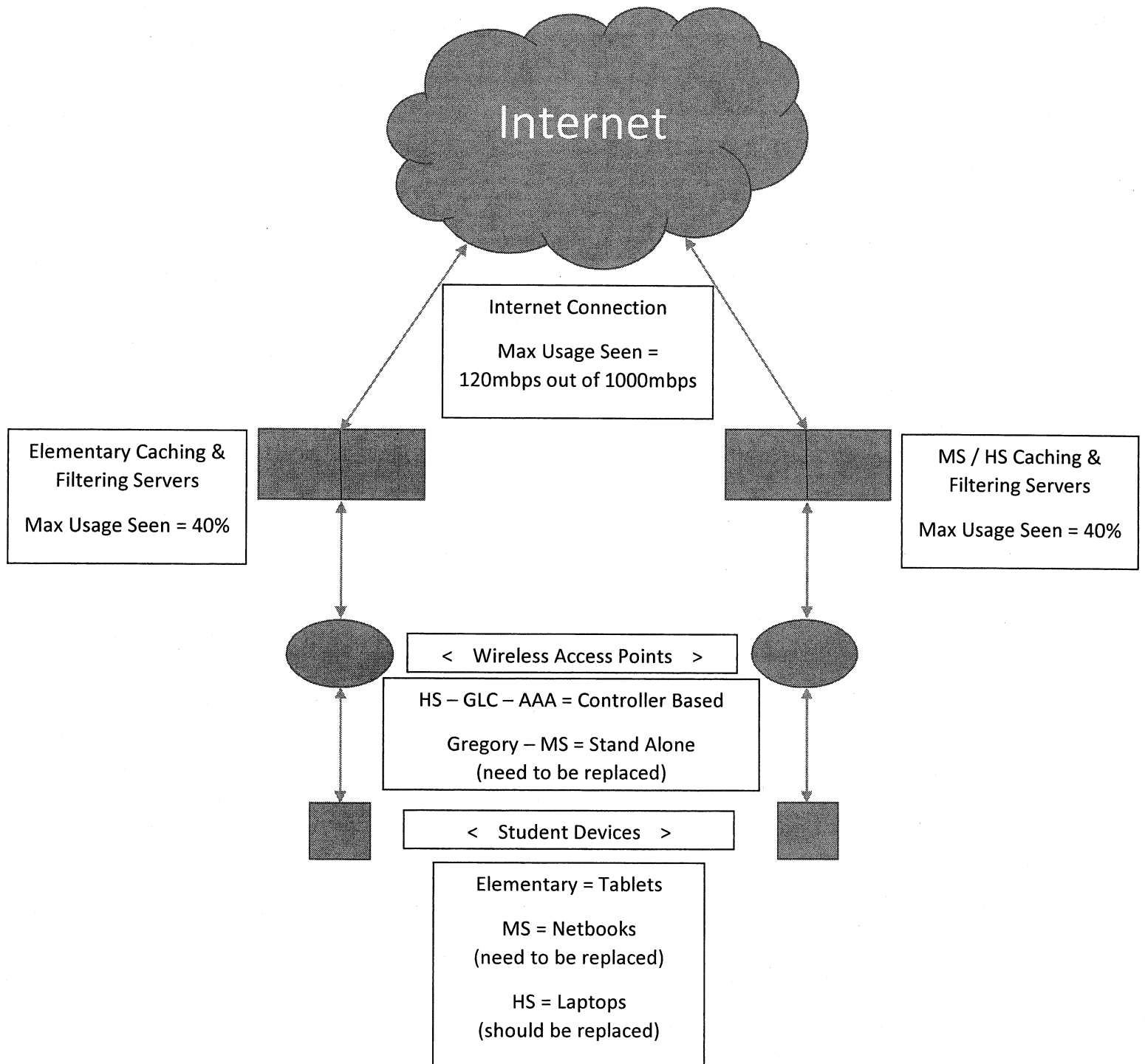
District Wireless

We removed the new Wireless Controller and Access Points from West End and installed the entire system at Anastasia School to update their infrastructure and bring them in-line with our current standard. We did this in house with no added costs associated with the project. To further save the district money, we will reuse the access points removed from Anastasia to provision for a future install at a Pre-K building where the wireless does not need to be as robust.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

PARCC TESTING – INFORMATION DIAGRAM



INSTRUCTION AND PROGRAMS COMMITTEE
WEDNESDAY, MARCH 11, 2015 – 5:00 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY

MINUTES

COMMITTEE MEMBERS:

Donald Covin, Chair
Michelle Critelli, Ed.D.
Avery Grant
Armand Zambrano

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman
Roberta Freeman

1. All Things PARCC

The Instruction and Program Committee discussed all facets of the Partnership for Assessment of Readiness for College and Careers (PARCC). The committee viewed the District Assessment Plan which outlines how students and teachers prepared for the PARCC assessment. The district is not endorsing “test prep.” Our primary focus is to continue to deliver high quality standards driven instruction to all students. The committee discussed the pros and cons of the test administration and noted things to grow on during the end of year assessment window which begins April 27, 2015.

2. Questions/Discussion

Goal of the Instruction & Programs Committee

The committee members will actively participate in professional dialog pertaining to common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

SECURITY COMMITTEE
TUESDAY, MARCH 10, 2015 – 5:30 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY

MINUTES

COMMITTEE MEMBERS:

Avery Grant, Chairperson
Mary George
Michele Critelli, Ed.D.
Donald Covin

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman

1. NJ Homeland Security Inspections

State lead team has been visiting schools throughout New Jersey to monitor lockdown procedures. We anticipate a visit before the end of the school year and look forward to any recommendations that may be provided.

2. LBPS Security Newsletter

Weekly newsletters to the District Leadership Team, which inform school leaders of current security events, violations and best practices.

3. Lockdown / Lockout Procedures

All District practices and procedures and confidential and often change based upon communication with local law enforcement.

Committee Goals:

The committee members will actively participate in professional dialog pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.